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November 5, 1956

SEP 22 1998

CONCORD, N.H.

Walter F. Mead, Secretary  
Joint Boards of Correction & Hospitals  
State House  
Concord, New Hampshire

Dear Sir:

This is to acknowledge receipt of the minutes of the Reorganization Meeting of the Joint Boards of Correction and Hospitals held on October 22, 1956. I note in the minutes that the Board has requested the assistance of this office in drawing up proposed legislation and they have further indicated a request for a ruling from this office on the subject of equipment inventory.

It has long been the policy of this office to require written requests from state departments or agencies when they desire official opinions. The necessity for such written requests is obvious. However, based upon the minutes, may I submit the following as my opinion regarding the subject of equipment inventories.

Under the provisions of RSA 8:19, XI as amended by chapter 67 of the Laws of 1955, the Department of Administration and Control through its Director of the Division of Purchase and Property is directed to advise all state agencies in regard to the establishment and maintenance of perpetual inventory record systems for plant and equipment. You have requested whether this requires a dollar value as part of the inventory or whether the inventory was designed for merely a unit control.

It is the opinion of this office that the form and substance of such a perpetual record inventory system is within the province of the Department of Administration and Control and there being no statutory directive as to the form of such inventory, such form as the department recommends will constitute compliance with the legislative directive.

The drafting of new legislation as requested by the Board will be accomplished as soon as possible. Due to the many other commitments which we have at the present time, I do not believe that

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Mr. Walter F. Mead

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I will be able to prepare this legislation much before the first of December. At such time as it is prepared, I will forward it to you so that you may take it up with the Board.

Very truly yours,

Arthur E. Bean, Jr.  
Assistant Attorney General

AEB, Jr/sml